

**CLEAR CREEK METROPOLITAN RECREATION DISTRICT  
CLEAR CREEK COUNTY, COLORADO  
BOARD OF DIRECTORS RECORD OF PROCEEDINGS  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY, MAY 25TH, 2022  
HOSTED IN PERSON AND VIA ZOOM**

**PRESENT:**

Board members present were Tom Harvey - President, Meghan Vickers - Vice President, Scott Yard - Treasurer, Sara Soderberg - Secretary, and Amy Saxton - Director at Large. Staff present were Cameron Marlin - General Manager, Samantha Dhyne - Director of Programming and Communications, Gwen LaGrow - Administrative Assistant, Caitlin Morris - Director of Childcare, and Jessica Okumus - Administrative Assistant.

**CALL TO ORDER:**

President, Tom Harvey, called the regular meeting of the Clear Creek Metropolitan Recreation District Board of Directors to order at 6:04 pm on the 25th day of May, 2022.

**APPROVAL OF AGENDA:**

Cameron Marlin asked that the Oaths of Office precede the 2022 Election Cancellation Resolutions. Amy Saxton motioned to approve the agenda, Sara Soderberg seconded, and the motion passed unanimously.

**PUBLIC COMMENT:**

No public comment.

**APPROVAL OF MINUTES:**

- Regular Meeting of the Board of Directors (April 27, 2022)

Sara Soderberg motioned to approve the minutes from the Regular Meeting on March 23, 2022, Amy Saxton seconded, and the motion passed unanimously.

**GENERAL MANAGER AND STAFF AREA REPORTS:**

Tom Harvey noted that it was good to see that all front desk staff attended the front desk meeting. Cameron Marlin updated the Board that the Swim4Life current is on hold, as the owners of Swim4Life work at moving into their new space. Cameron also updated the Board that the PAWS park day was canceled due to the snow and has been rescheduled to June 25. The Town of Empire will be donating a dump truck for the clean up, and the County will waive the fees at the Transfer Station. Scott Yard asked about the Hot Tub, and Cameron relayed that it likely will not be fixed until the end of the Summer. Cameron updated the Board on the debrief that Cameron and Sam had with Donna Gee (point person) for Canine on the Creek, and that staff had also had a debrief on the event. Cameron relayed that Donna was very happy with how the event went, and the donation of \$2,000 that was made to FOCP. Caitlin Morris updated the Board that she has doubled her employees for summer camp. Tom Harvey noted that he appreciated how Kelsey Boone highlighted both what was going good, and not so good in her area report. Scott queried that the membership numbers were lower in April, to which Cameron clarified that this was likely to the upcoming May sale.

## **STAFF PRESENTATION:**

Gwen LaGrow provided an overview of the marketing process that she undertakes in regards to the creation of print material and the website. This includes working in Adobe, and using Dreamweaver for the website. Gwen also discussed how she is working towards ensuring that the website is ADA compliant, which will include ensuring that all graphics have a detailed description alongside them.

## **FINANCIAL REPORTS:**

### **Treasurer's Report**

Scott Yard provided the Treasurer's Report, stating the taxes operational are at 68% and \$411,542, total general fund revenue is at 43% and \$616,481, and total expenditures are at 32% and \$461,011, with a total net income of \$155,469 for the month of April. Sara Soderberg noted that the 2022 YTD line 106 should be equal to line 63, and further several other lines are off. Gwen LaGrow to correct. Scott Yard asked for clarification on what the CCAP line item was in the budget. Caitlin Morris relayed that it is for childcare assistance through the State, and that currently no children who receive CCAP are enrolled in childcare. Sara asked about Toddler Time, and Caitlin noted that the program only started back up in February, and the program is on hold for the summer. Cameron Marlin noted that the District is still due another reimbursement from DOLA. Amy Saxton motioned to approve the Treasurer's Report, Sara Soderberg seconded, and the motion passed unanimously.

### **Approval of Check Register**

Amy Saxton motioned to approve the Check Register, Scott Yard seconded, and the motion passed unanimously.

## **NEW BUSINESS/ACTION ITEMS:**

**Oaths of Office (Scott Yard, Sara Soderberg, Amy Saxton)** - Amy Scott (1 year) Sara Soderberg (3 year) Scott Yard (3 year)

Tom Harvey read the preceding oath of office, with each above mentioned Board Member swearing in.

*I, (Board Member) do swear by the everliving God that I will support the constitution of the United States, the Constitution of the state of Colorado, and the laws of the state of Colorado, and will faithfully perform the duties of the office of Director of the Clear Creek Metropolitan Recreation District upon which I am about to enter to the best of my ability.*

Scott Yard, Sara Soderber, and Amy Saxton signed the Oaths of Office.

### **2022 Election Cancellation Resolution**

Tom Harvey signed the 2022 Election Cancellation Resolution, the cancellation will be published in the newspaper.

### **Insurance Claim Update:**

Cameron Marlin provided an update on the insurance claim for the hot tub boiler, including that the hot tub boiler was replaced in 2016, and then again in 2018 (both Lochnivars). On May 11th, the insurance claims examiner came, as well Servpro, which is an organization that does water restoration, and an independent contractor. The claims examiner approved that a claim can also be opened for electrical issues in 2021. Both claims will require a \$2,500 deductible. Cameron noted that it was a concern that the beam in the pool roof could have been damaged by the acidic water, and it may be a good idea to have a structural engineer in the future. ServPro has

completed the water restoration, and it does not appear there is any water saturation in the beam. During an inspection with John Sellars (with Iconergy), it was also noted that the two hot waters next to the boiler have rust around them. This is another area that needs to be looked into. A preventative plan that has been put together is to install flood sensors under the hot tub boiler, and the pool pump pits. These sensors would send alerts if they detect water in these areas. The claims examiner has recommended including the cost of these sensors into the insurance claim. The cost to install the sensors is \$7,400. Several boiler replacement bids have been received, including a like kind/type replacement at \$17,623 and an 8 - 9 week lead time, and a Raypak boiler plus a flood pan around the boiler and the two water heaters for \$26, 552 by Legacy (who completed the installation of the rec pool Raypak boiler last year). If the District purchases the Raypak, that will cost the District \$11,00 out of pocket, with the remainder being covered by insurance. Cameron is also working with a forensic consultant to determine the loss of income the District has lost due to the hot tub closure. The Board discussed if electrical issues could affect the new heater, what the expected life span of the new heater would be, and if the costs proposed included the crane and removal of the current heater. Cameron clarified that yes the costs include the disposal and removal. Amy Scott motioned to approve the out of pocket costs to cover the Raypak boiler, and the additional costs of the flood sensors, Megan Vickers seconded, and the motion passed unanimously. The Board also discussed the recommendation from Tom to hire a “technical mechanical consultant” to allow Cameron to take an update basis role instead of having to act as a project manager for these projects.

**OLD BUSINESS:**

**Skatepark Update:**

Cameron Marlin relayed that the CCSD Board has formed a design group, and there have been three proposed options for the new school that include the skatepark. However, the space available for the skate park would be very limited. Andy Marsh with the City of Idaho Springs had approached Cameron on the idea to pivot and revision the east baseball field (Shelley), and then incorporate a multi use green field at Building 103. The City of Idaho Springs is building a new public works facility, and will be vacating their current space located by the ballfields, further increasing available space. The 80,000 square feet located at the Sports Complex could be reimagined into a multi sport space, skate park, pump track, tennis/pickleball. Cameron to provide a further update to the Board following further conversations with the City and School District.

**ADJOURNMENT:**

Scott Yard motioned to adjourn the meeting, Sara Soderberg seconded, and the motion passed unanimously. The meeting adjourned at 8:31pm.

**Minutes submitted by:**

**Approved by:**

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